



LISD/ACD/2021/2/009

Date: 06/09/2021

Dear Parents,

Greetings from Loyola International Schools!

We would like to inform you about the Half Yearly Examination Schedule:

- Exams for Graded Subjects will take place between **13.09.2021 and 16.09.201**
- Exams for Core Subjects will take place between **19.09.2021 and 30.09.21**

#### **Graded Subjects**

- Computer Science
- General Knowledge (Grade1 to 8)
- Qatar History
- Moral Science/Islamic Studies

#### **Duration:**

- Each examination will be conducted for 40 mins
- **Grades 1 – 3:**
  - The examination will be conducted during the 4<sup>th</sup> period each day, starting at 10:10am to 11:00am.
- **Grades 4 – 9:**
  - The examination will be conducted during the 2<sup>nd</sup> period each day, starting at 8:20am to 9:00am.

**Regular school timetable for all other periods will be in progress as normal**

#### **Student Dispersal:**

Student dispersals during Graded subject examinations will take place at 1:30pm

#### **Core Subjects**

- English
- Maths
- Science/EVS
- Second Language
- Social Studies (Grades 3 to 9)
- Third Language (Grade 4 to 8)

#### **Duration:**

- Each examination will be conducted for 3 hours
- All examinations will be conducted between **7:30am to 10:30am**.
- During the dates of the core subjects examinations, regular school timetable will not be in operation except for only examinations.
- Students are not required to attend school on days without examinations

#### **Student Dispersal:**

Student dispersals during Core Subjects examinations will take place at 10:30am (only between 19.09.21 – 30.09.21)



## **General Examination Guidelines**

- Students are required to follow the existing rotation system for on-campus/online classes.
- For students attending on-campus classes, they will write the examinations in their classrooms as per the above-mentioned schedule. The remaining students of the same class who are unable to attend the examination on campus are required to attend the examination Online.
- Zoom-IDs for all exams will be shared by the respective Class Teachers
- Both Online and On-Campus exams will be conducted simultaneously
- The syllabus for the Half Yearly Examinations has already been uploaded on the parent CMS portal for your reference.
- For students attending online, the Examinations will be conducted on the Zoom platform. Please be informed that all these Examination sessions will be recorded.
- In case a student is not able to attend the Examination - either online or on-campus- due to unavoidable circumstances, Parents must inform/email the Class Teacher well in advance (at least 5 days before the examination).

## **Guidelines for students writing the Examinations On-Campus:**

- Please report to your classroom by 7:10 am without fail.
- Students will be given the Question Paper and Answer Sheets.
- Please fill in your name and other details carefully.
- Please maintain discipline and complete silence during the Examination.
- Students will not be allowed to move out of the classroom during the Examination.
- Please check your answers before submitting your answer sheets.

## **Guidelines for students writing the Examinations Online:**

### **Before the Examination:**

- Students of Classes 1 to 9 are required to be logging to the respective Examination Zoom Meeting IDs at least 10 minutes before the starting time.
- The Examination Invigilator/Teacher will record attendance in the first 15 minutes and give instructions for the smooth conduct of the online Examination.
- Once the student enters the Zoom meeting, the link for the “Question Paper” will be made available in the chat box at the start of the Examination.
- Students should have a bottle of water/fruit juice, hand napkins etc., with them to avoid movement during online Examinations.
- Unless necessary, students should try and avoid using the washroom during the Examinations.

### **During the Examination:**

- Students should switch their Microphones and Cameras **ON** during the period of the Examination.
- If the Microphone or Camera is deliberately switched off by the student, it may be considered as malpractice and disciplinary action will be taken.
- Students are not supposed to refer to their textbooks, notes etc., during the online examinations. Invigilators will monitor the students during the Examination.
- We trust all our students to attempt the Examinations honestly. Any unethical practice/suspicious behavior may lead to cancellation of that examination for the student(s) involved.
- Parents, and siblings, should not disturb the student during the examination



- In case of any network disruption/technical challenges during the Examination, please inform the concerned invigilator/teacher immediately through the Zoom chat box, or WhatsApp your child's class teacher, or you can call on +974- 50308793/+974-44994858.
- Students shouldn't log out/discontinue attempting the questions or take breaks during the Examination.

#### **After the Examination:**

- After completion, answer sheets are required to be scanned and sent as a PDF file to the respective **class teachers email address** at the earliest possible, however no later **than 7:00pm on the same day** of the examination.
- Any answer sheets received beyond the above time will not be considered
- Parents may use applications like CamScanner for the purpose of scanning using their mobile phones and sending as a PDF document.

#### **Students who have obtained Admissions in Term 2:**

- Students who have obtained admissions in Term 2 and started school year on or after August 29<sup>th</sup> 2021, are exempted from writing the above Half Yearly Examinations.
- Option of attempting the exams is completely upto the student, either On-campus or Online, as per their rotation schedule, and their marks will not be considered for Annual assessments.

The examination schedule has been given below and a sample format of the answer sheet has been attached with this email.

For any further clarifications, please do not hesitate to contact your class teacher.

Loyola International School wishes to reassure all Parents that we will continue to follow the safety guidelines as per the Ministry of Public Health for all students attending On-Campus schooling.

We wish all our students all the best for the upcoming Examinations.

Best Regards



Principal  
Loyola International School  
Qatar

(Contd...)



## Loyola International School Half Yearly Examination Timetable – AY 2021/22

Date	Day	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9
<b>13/09/2021</b>	Monday	Qatar History	Moral Science/ Islamic Studies	Qatar History	Moral Science/ Islamic Studies	Qatar History	Qatar History	Moral Science/ Islamic Studies	Qatar History	Computer Science
<b>14/09/2021</b>	Tuesday	Computer Science	Qatar History	Moral Science/ Islamic Studies	Computer Science	Moral Science/ Islamic Studies	Computer Science	Qatar History	Computer Science	Moral Science/ Islamic Studies
<b>15/09/2021</b>	Wednesday	Moral Science/ Islamic Studies	Computer Science	Computer Science	Qatar History	Computer Science	Moral Science/ Islamic Studies	Computer Science	Moral Science/ Islamic Studies	Qatar History
<b>16/09/2021</b>	Thursday	General Knowledge	General Knowledge	General Knowledge	General Knowledge	General Knowledge	General Knowledge	General Knowledge	General Knowledge	**
<b>19/09/2021</b>	Sunday	**	**	**	Mathematics	Second Language	Social Studies	Science	English	Mathematics
<b>20/09/2021</b>	Monday	English	EVS	Maths	**	**	**	**	**	**
<b>21/09/2021</b>	Tuesday	**	**	**	Second Language	Mathematics	English	English	Third Language	Science



Date	Day	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9
<b>22/09/2021</b>	Wednesday	EVS	English	Second Language	**	**	**	**	**	**
<b>23/09/2021</b>	Thursday	**	**	**	Social Studies	English	Second Language	Mathematics	Science	English
<b>26/09/2021</b>	Sunday	**	**	Science	Science	Third Language	Mathematics	Second Language	Social Studies	Second Language
<b>27/09/2021</b>	Monday	Mathematics	Second Language	**	**	**	**	**	**	**
<b>28/09/2021</b>	Tuesday	**	**	English	English	Science	Third Language	Social Studies	Second Language	Social Studies
<b>29/09/2021</b>	Wednesday	Second Language	Mathematics	**	**	**	**	**	**	**
<b>30/09/2021</b>	Thursday	**	**	Social Studies	Third Language	Social Studies	Science	Third Language	Mathematics	**

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